

NOTICE
OF
MEETING



CABINET PARTICIPATORY BUDGET SUB COMMITTEE

will meet on

MONDAY, 13TH JUNE, 2016

At 5.00 pm

in the

ASCOT AND BRAY - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE CABINET PARTICIPATORY BUDGET SUB COMMITTEE

COUNCILLORS HILL (CHAIRMAN), D. WILSON AND N. AIREY.

PRINCIPAL MEMBER ALSO IN ATTENDANCE: COUNCILLOR BATESON

Karen Shepherd - Democratic Services Manager - Issued: 3 June 2016

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Karen Shepherd** 01628 796529

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate in the Town Hall Car Park, Park Street, Maidenhead (immediately adjacent to the Town Hall) and do not re-enter the building until told to do so by a member of staff.

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AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence	
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest	5 - 6
3.	<u>MINUTES</u> To consider the minutes of the meeting held on 20 April 2016	7 - 10
4.	<u>NEIGHBOURHOOD PARTICIPATORY BUDGET SCHEME – JUNE 2016 VOTING ROUND</u> To consider the above report	To Follow
5.	<u>MEMBER PARTICIPATORY BUDGETS 2016/17 PROGRESS UPDATE</u> To consider the above report	11 - 16
6.	<u>PARTICIPATORY BUDGET CONSULTATION 2016 BOROUGH-WIDE AND GEOGRAPHIC AREAS – RESULTS</u> To consider the above report	To Follow

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MEMBERS' GUIDANCE NOTE

DECLARING INTERESTS IN MEETINGS

DISCLOSABLE PECUNIARY INTERESTS (DPIs)

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

PREJUDICIAL INTERESTS

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

DECLARING INTERESTS

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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Agenda Item 3

CABINET PARTICIPATORY BUDGET SUB COMMITTEE

WEDNESDAY, 20 APRIL 2016

PRESENT: Councillors David Burbage (Chairman), Christine Bateson, Geoff Hill

Principal Members also in attendance: Claire Stretton and George Bathurst

Officers: David Scott, Andrew Scott, Karen Shepherd, Russell O'Keefe and Richard Bunn

APOLOGIES FOR ABSENCE

None received

DECLARATIONS OF INTEREST

None received

MINUTES

RESOLVED UNANIMOUSLY: That the minutes of the meeting held on 18 February 2016 be approved.

NEIGHBOURHOOD PARTICIPATORY BUDGET SCHEME – APRIL 2016 VOTING ROUND

Members considered the results of the Neighbourhood Participatory Budget scheme for projects voted for by the public during February, March and early April 2016. This was the sixth and final round of the 2015-16 financial year. Members noted that the length of time a project had been included in the scheme was now detailed in appendix A, as requested at the last meeting.

A total of 1106 votes had been cast; this was a reduction from the last round by 146 votes. A total of £3243 remained in the budget.

Councillor Bathurst arrived at 5.06pm.

Members proposed the following awards, which would utilise the remaining budget:

- Know Hill C of E Academy Playground Transformation - £2000
- Salvation Youth Trust – Youth Club - £743
- Speech Therapy for Children with Down's Syndrome - £500

RESOLVED UNANIMOUSLY: That:

- i) **Know Hill C of E Academy Playground Transformation be awarded £2000**
- ii) **Salvation Youth Trust – Youth Club be awarded £743**
- iii) **Speech Therapy for Children with Down's Syndrome be awarded £500**

MEMBER PARTICIPATORY BUDGETS 2016/17 PROGRESS UPDATE

Members received an early update on how Members had allocated their £750 Participatory Budgeting Allowance for 2016/17. A total of £5000 had been spent so far, however the majority of councillors had already identified the project to which they wanted to allocate their budget. The Chief Whip was asked to speak to those Members who had not yet allocated their budget, in particular those who had carried over funding from the previous year, to encourage them to identify a project and allocate funding.

RESOLVED UNANIMOUSLY: That the Cabinet Participatory Budget Sub Committee notes the progress to date in implementing the Member Participatory budgets programme for 2016/17.

RBWM PARTICIPATORY BUDGETING PROGRAMME FOR 2016/17

Members considered the amounts of capital money to be allocated to each of the Participatory Budgeting (PB) Schemes for 2016/2017 from a capital pot of £465,000 set aside for the programme.

Members noted that not all the budget for Greenredeem had been spent in the last financial year as the scheme had been halted half way through and re-launched. £5000 of funding had been carried forward. The Interim Performance Manager agreed to circulate to Members the latest voting figures for Greenredeem.

The additional budget of £100,000 for Schools PB was highlighted. The scheme had been promoted on social media and all headteachers and bursars had been sent details. A formula would be applied to voting figures to ensure schools with a small number of pupils were not disadvantaged against larger schools.

It was noted that the results of the borough-wide PB exercise would be reported to the next meeting of the Sub committee.

RECOMMENDATION: That the Participatory Budgeting capital budget for 2016/17 be allocated as follows:

- **Borough Wide and Area Member Budgets - £225,000 (split between £100,000 for the Borough wide scheme and £50,000 for Maidenhead, £50,000 for Windsor and Eton and £25,000 for Ascot and the Sunnings)**
- **Schools Participatory Budget - £100,000**
- **Member Budgets - £42,750 (allowing for £750 per Member).**
- **Neighbourhood Participatory Budgeting - £32,250.**
- **Youth Participatory Budgets - £20,000**
- **Greenredeem - £25,000.**
- **The remaining £20,000 be retained and allocated to specific projects within the PB portfolio as the need arises, with Members' approval.**

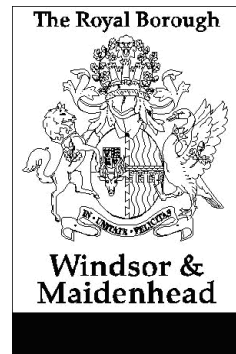
The meeting, which began at 5.00 pm, finished at 5.16 pm

CHAIRMAN.....

DATE.....

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Report for: INFORMATION



Contains Confidential or Exempt Information	NO - Part I
Title	Member Participatory Budgets 2016/17 - Progress Update
Responsible Officer(s)	Russell O'Keefe, Strategic Director of Corporate and Community Services
Contact officer, job title and phone number	David Scott, Head of Governance, Partnerships, Performance & Policy 01628 796748
Member reporting	Cllr Samantha Rayner, Lead Member for Culture and Communities
For Consideration By	Cabinet Participatory Budget Sub Committee (CPBSC)
Date to be Considered	13 June 2016
Implementation Date if Not Called In	N/A
Affected Wards	All

REPORT SUMMARY

1. This report provides an early update on how Members have allocated their £750 Participatory Budgeting Allowance for 2016/17 up until 1 June 2016.
2. It recommends that Members note progress to date in implementing the Members' budget allocation as part of the Council's Participatory Budgeting (PB) programme.

If recommendations are adopted, how will residents benefit?

Benefits to residents and reasons why they will benefit	Dates by which residents can expect to notice a difference
1. Residents will benefit from the monies spent on projects in their local area.	Dependant upon when the money is allocated to a particular community group or upon implementation of a particular project.

1. DETAILS OF RECOMMENDATIONS

RECOMMENDATION: That the Cabinet Participatory Budget Sub Committee notes the progress to date in implementing the Member Participatory budgets programme for 2016/17.

2. REASON FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 13 Councillors have spent some or all of their funds. A total of £8,654 (17%) has been donated/committed so far during the 2016/17 financial year.
- 2.2 A total of £41,596 remains in the budget to be spent between 50 Members, 6 of whom have spent part of their allocation to date. This also includes £7,500 carried forward from the 2015/16 financial year by 10 Councillors that did not spend their budget allocation in 2015/16. Those Members that carried their budget forward have been requested to identify a project to which they would like to allocate their budget in 2016/17 – 5 Members have yet to indicate how their budget is to be allocated. The Officers will work with those Members to assist them to find a suitable community group/project to support.
- 2.3 Member budgets is a Manifesto commitment, which states ‘use Member individual budgets to continue spending on very deserving causes’. Members are expected to consult locally to determine where this expenditure should be allocated and to notify Officers once that decision had been made. Members also have the ability to combine expenditure with other Members in their ward or other ward areas.
- 2.4 All Members have been informed about the scheme and how to donate their funds. Members will be sent reminders periodically to request them to nominate a project to which they can donate their funds. To assist, Members are informed of those groups and projects that have been unsuccessful in receiving funds from our Neighbourhood Budgets scheme and those local groups that have been unsuccessful in the annual and quarterly Community Grants application process.

Option	Comments
To note the spending, of up to £750 per Ward Member, on the proposals made by Ward Members in their local area. This is the recommended option	Each Member has been allocated £750 for 2016/17. This can be awarded to local community initiatives or projects.

3. KEY IMPLICATIONS

Defined Outcomes	Unmet	Met	Exceeded	Significantly Exceeded	Date they should be delivered by
Percentage of Member budgets spent by the end of financial year	<90%	90-95%	> 95%	N/A	31 March 2017

4. FINANCIAL DETAILS

Financial impact on the budget

	2016/17	2017/18	2018/19
	Capital £50,250*	Capital £0	Capital £0
Allocated	£8,654		

* Includes £7,500 carried forward from 2015/16

5. LEGAL IMPLICATIONS

5.1 None arising directly from this report

6. VALUE FOR MONEY

6.1 Due consideration has been given to ensuring that the scheme and the associated process are not overly burdensome to run and administer.

7. SUSTAINABILITY IMPACT APPRAISAL

7.1 None

8. RISK MANAGEMENT

8.1 None

9. LINKS TO STRATEGIC OBJECTIVES

9.1 This report supports the following strategic objectives.

Residents First

- Support Children and Young People
- Encourage Healthy People and Lifestyles
- Improve the Environment, Economy and Transport
- Work for safer and stronger communities

Delivering Together

- Deliver Effective Services
- Strengthen Partnerships

10. EQUALITIES, HUMAN RIGHTS AND COMMUNITY COHESION

10.1 None

11. STAFFING/WORKFORCE AND ACCOMMODATION IMPLICATIONS

11.1 None

12. PROPERTY AND ASSETS

12.1 None

13. ANY OTHER IMPLICATIONS

13.1 None

14. CONSULTATION

14.1 All Members have been made aware of the Member budgets project for 2016/17 and the availability of the £750 to them to support local projects/initiatives.

15. TIMETABLE FOR IMPLEMENTATION

15.1 Following approval by local Ward Members, arrangements are made to send the funding to the successful projects.

16. APPENDICES

16.1 Appendix A – Summary of proposals for spending

17. BACKGROUND INFORMATION

17.1 Participatory Budgeting is one of many elements of the Council's Big Society offer. The Council embarked on a major programme of PB beginning in 2011 which involves a Borough-wide scheme, geographically focussed expenditure, Neighbourhood PB, Member's budgets, Youth PB and, more recently, schools PB, introduced with effect from 2016/17.

17.2 Since 2011, £256,500 has been allocated to the Member Participatory Budget programme and various schools, parishes, sport clubs, charities, youth clubs, youth projects, religion institutions, playgrounds and parks, community centres, etc. have benefitted from funds allocated to them from the programme.

18. CONSULTATION (MANDATORY)

Name of consultee	Post held and Department	Date sent	Date received	See comments in paragraph:
Internal				
Cllr S Rayner	Lead Member for Culture and Communities	01/06/16	01/06/16	
Russell O'Keefe	Director of Corporate and Community Services	01/06/16	-	
Michaela Rizou	Cabinet Policy Assistant	01/06/16	01/06/16	
Richard Bunn	Head of Finance	01/06/16	01/06/16	

REPORT HISTORY

Decision type:	Urgency item?
For information	No

Full name of report author	Job title	Full contact no:
Andrew Scott	Interim Performance Manager	01628 796028

Ward	Councillor	Amount carried over from previous year (2015/16)	2016-17 Budget	Amount awarded from 2016-17	Amount remaining	Proposed Initiative
Ascot and Cheapside	Cllr Hilton	£750.00	£750.00		£1,500.00	
Ascot and Cheapside	Cllr L Evans	£750.00	£750.00		£1,500.00	
Belmont	Cllr Targowska		£750.00	£602.00	£148.00	Hanging baskets to be installed on Bath Road in Belmont (£750 from 2015/16 budget plus £602 from 2016/17 budget). Cllr Gilmore is also donating.
Belmont	Cllr Love	£750.00	£750.00		£1,500.00	Money to be carried over to the next financial year. Two potential projects: 1. Work with St. Lukes Church on bringing the community together. 2. Working alongside Cllr Mills looking at helping children in the deprived area in our Belmont Ward. Would hope that we will be able to allocate these two year's budgets (15/16 and 16/17) within the next two months.
Belmont	Cllr Mills	£750.00	£750.00		£1,500.00	2015/16 budget carried over to the next financial year (2016/17) as Cllr Mills is awaiting confirmation for a project.
Bisham and Cookham	Cllr Kellaway		£750.00		£750.00	
Bisham and Cookham	Cllr Saunders		£750.00		£750.00	
Bisham and Cookham	Cllr Clark	£750.00	£750.00		£1,500.00	
Boyn Hill	Cllr Carroll		£750.00		£750.00	
Boyn Hill	Cllr Lion		£750.00		£750.00	
Boyn Hill	Cllr C Stretton		£750.00		£750.00	
Bray	Cllr Burbage		£750.00		£750.00	
Bray	Cllr Coppinger		£750.00		£750.00	
Bray	Cllr Walters		£750.00		£750.00	
Castle Without	Cllr Rankin		£750.00		£750.00	
Castle Without	Cllr Richards		£750.00		£750.00	
Castle Without	Cllr Shelim		£750.00		£750.00	
Clewer East	Cllr Bowden		£750.00		£750.00	
Clewer East	Cllr Quick		£750.00		£750.00	
Clewer North	Cllr Bhatti		£750.00		£750.00	
Clewer North	Cllr Collins		£750.00		£750.00	
Clewer North	Cllr Pryer		£750.00		£750.00	
Clewer South	Cllr M Airey		£750.00		£750.00	
Clewer South	Cllr E Wilson		£750.00	£750.00	£0.00	New bench to commemorate the life and achievements of Mr Peter Osgood. The bench will be placed in Osgood Park, Foster Avenue to remind residents of the contribution made Mr Osgood to English football during a distinguished playing career.
Cox Green	Cllr Brimacombe		£750.00		£750.00	
Cox Green	Cllr Bullock		£750.00		£750.00	
Cox Green	Cllr McWilliams		£750.00		£750.00	
Datchet	Cllr Grey	£750.00	£750.00		£1,500.00	Both Cllr Grey and Cllr Muir carried over their 2015/16 budget allocation to 2016/17 as they are endeavouring to work with businesses and get Christmas Lights for December 2016.
Datchet	Cllr Muir	£750.00	£750.00		£1,500.00	As above
Eton and Castle	Cllr Alexander		£750.00		£750.00	
Eton Wick	Cllr S Rayner		£750.00		£750.00	
Furze Platt	Cllr Ilyas		£750.00	£500.00	£250.00	* To fund three community notice boards in the ward (Cllr Ilyas donating £500 from 2016/17 budget, Cllr Sharp donating £1,500 from 2015/16 and 2016/17 budget and Cllr Sharma donating £1,400 (£650 from 2015/16 budget and £750 from 2016/17 budget).
Furze Platt	Cllr Sharma		£750.00	£750.00	£0.00	* To fund three community notice boards in the ward (Cllr Ilyas donating £500 from 2016/17 budget, Cllr Sharp donating £1,500 from 2015/16 and 2016/17 budget and Cllr Sharma donating £1,400 (£650 from 2015/16 budget and £750 from 2016/17 budget).

Ward	Councillor	Amount carried over from previous year (2015/16)	2016-17 Budget	Amount awarded from 2016-17	Amount remaining	Proposed Initiative
Furze Platt	Cllr Sharp		£750.00	£750.00	£0.00	* To fund three community notice boards in the ward (Cllr Ilyas donating £500 from 2016/17 budget, Cllr Sharp donating £1,500 from 2015/16 and 2016/17 budget and Cllr Sharma donating £1,400 (£650 from 2015/16 budget and £750 from 2016/17 budget).
Horton and Wraybury	Cllr Lenton		£750.00		£750.00	
Horton and Wraybury	Cllr C Rayner		£750.00		£750.00	
Hurley and Walthams	Cllr Cox		£750.00		£750.00	
Hurley and Walthams	Cllr D Evans		£750.00		£750.00	
Hurley and Walthams	Cllr Hunt		£750.00		£750.00	
Maidenhead Riverside	Cllr Dudley	£750.00	£750.00	£750.00	£750.00	* Phoenix Play Gym - £750
Maidenhead Riverside	Cllr Diment		£750.00	£750.00	£0.00	Deerswood Project Ray Mill Road East Conservation Group in Riverside - this is a biodiverse wildlife refuge in the urban heart of our community, rich in amphibian, reptile, bird, bee, butterfly, insect, tree and plant life.
Maidenhead Riverside	Cllr Smith		£750.00		£750.00	
Oldfield	Cllr Hill		£750.00	£750.00	£0.00	* 4 Marlow Road Youth & Community Centre - £250 * Hanging Baskets in Maidenhead - £250 * Desborough Park Community Centre - £250
Oldfield	Cllr Majeed	£750.00	£750.00		£1,500.00	
Oldfield	Cllr D Wilson	£750.00	£750.00		£1,500.00	
Old Windsor	Cllr Beer		£750.00	£750.00	£0.00	Environmental enhancements to the boundary screening as part of the widening of the A308 Straight Road footpath at the front of the Old Windsor Memorial Hall complex (which includes the Library, Day Centre and Girl Guides Hall).
Old Windsor Park	Cllr Jones		£750.00	£750.00	£0.00	As above
Old Windsor Park	Cllr N Airey		£750.00	£475.00	£275.00	Cllr Airey and Cllr Bicknell are pooling their budget for both FY 2015/16 and 2016/17 to donate to the following: <u>2015/16 Budget</u> * Windsor Air Training Squadron - £200 completed * Windsor Army Cadets - at the TA centre - £200 Completed * Youth Talk - youth counselling charity - £300 - Completed * Self esteem youth group at Windsor Youth Centre)- £250 - Completed * Spencer Denny Centre - use it for replacing garden furniture and some plants and shrubs for the back garden - £300 Completed * Trevelyan Welfare funds - £250 Completed <u>2016/17 Budget:</u> * Windsor & Eton Sea Cadets - £200 Completed * Windsor Street Angels - £400 Completed * Community First Responders - £350 Completed
Park	Cllr Bicknell		£750.00	£475.00	£275.00	As above
Pinkneys Green	Cllr Hollingsworth		£750.00		£750.00	
Pinkneys Green	Cllr Gilmore		£750.00	£602.00	£148.00	Hanging baskets to be installed on Bath Road from Belmont to Pinkneys Green (£750 from 2015/16 budget plus £602 from 2016/17 budget). Cllr Targowska is donating as well.
Pinkneys Green	Cllr Werner		£750.00		£750.00	
Sunningdale	Cllr Bateson		£750.00		£750.00	
Sunningdale	Cllr Luxton		£750.00		£750.00	
Sunninghill and South Ascot	Cllr Bathurst		£750.00		£750.00	
Sunninghill and South Ascot	Cllr Story		£750.00		£750.00	
Sunninghill and South Ascot	Cllr Yong		£750.00		£750.00	